

DRAFT MINUTES TO BE APPROVED AT A MEETING TO BE HELD ON 15 JANUARY 2020  
**STANWIX RURAL PARISH COUNCIL**

**Minutes of a Meeting of Stanwix Rural Parish Council held on  
Wednesday 11 December 2019 in the Wildlife Centre, Houghton at 7:30 p.m.**

**Present:** The Chairman Cllr C Nicholson, Cllrs A Coles, A Lightfoot, D Milburn, H Phillips, C Savory and S Splinter.

**In Attendance:** City Cllr P Nedved. Three members of the public. The Clerk, S Kyle.

**SR 904/12/19 Apologies for absence**

Apologies were received and accepted from Cllrs M Ellmore and N Watson. County Cllr J Mallinson also sent apologies along with City Cllrs E Mallinson and F Robson.

**SR 905/12/19 Minutes of the meeting of the Parish Council held on 13 November 2019**

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

**SR 906/12/19 Requests for Dispensations**

Dispensation requests, in respect of precept setting, were granted to Cllrs C Nicholson, A Coles, A Lightfoot, D Milburn, H Phillips, C Savory and S Splinter as well as Cllr Watson who had submitted the required paperwork prior to the meeting. The dispensations will remain in place until the end of the four-year Council term.

**SR 907/12/19 Declarations of Interest**

No declarations of interest were made.

**SR 908/12/19 Public Participation**

A member of the public was in attendance to update members with very recent developments regarding the proposed flood defence scheme for Low Crosby. He outlined that the proposed building of hard defenses in Crosby with no alteration to existing defences in Warwick Holme, would leave approximately fifteen residential properties, plus significant businesses, in the Newby East area, open to risk. Discussion over the merit of the schemes was had and a request for support in asking the Environment Agency to consider progressing with the scheme in Warwick Holme was made.

Cllrs agreed to write to the EA and newly elected MP if necessary, in support of the affected properties.

*Three members of the public left the meeting at 7.50pm.*

City Cllr P Nedved reported that work to reduce dog fouling in Linstock had taken place. He also noted the availability of some small-scale councilor funding.

**SR 909/12/19 Planning Matters**

**909.1 Resolved to Ratify Decisions taken on New Applications Prior to the Meeting:**

**19/0831 Crosby on Eden Parish Hall, Low Crosby, Crosby on Eden, Carlisle CA6 4QN -**  
Renewal of Temporary Consent 14/0948 for Continued use of Shipping Container

**909.2 Resolved to Note Permission Notices Received:**

**18/1142 Land to North of California Road, Carlisle CA3 0BY -** Erection Of 194no.  
Dwellings and Associated Infrastructure

**19/0678 The Granary, Brunstock Mews, Brunstock, Carlisle, CA6 4QG -** Replacement of  
Front Door and Frame (LBC)

**ACTION**

**CN/  
CLERK**

**909.3 To Consider New Applications:**

**19/0072/S211 Land at Rickerby, Carlisle** - Removal Of 15no. Trees Within Rickerby Conservation Area Relating to The Flood Risk Management Scheme

**Resolved** that the application should be determined in accordance with national and local planning policy and guidance.

**SR 910/12/19 Clerk's Report**

A report had been circulated alongside the agenda regarding the following:

*767.5/1/19 Houghton Village Green Parking Barrier (Tarraby stones)*

No progress has yet been made with the above. The matter will be brought back to a meeting once a response has been obtained.

*SR 882/10/19 Rickerby*

No progress has yet been made with the above query regarding weeding.

*SR 898.4/11/19 Tribune Drive Play Area*

This matter remains ongoing however the Clerk and Vice-Chairman have met, and a letter will be submitted to the City Council imminently. A concern was raised by a local resident regarding the lack of consultation on the matter, however they have been advised that the matter is in its infancy and should progress be made, a full consultation process will be in place.

**HP/  
CLERK**

*SR 898.3/11/19 Houghton Parking*

A sign has been purchased and has been installed in the layby in Houghton.

*SR 896/11/19 Linstock Track Repairs*

Tenders are being sought for the above and will be considered at either the January or February meeting.

**CLERK**

*SR 897.2/11/19 Greens Maintenance Contract*

The deadline for receipt of tenders resulted in 4 tenders being received. These will be considered by the Finance/Risk group and an award of contract being recommended at the January Parish Council meeting.

**F/R**

**Other Matters to Report:**

*Houghton Fair 2020*

A working group meeting for the above was held on 25.11.19. Disappointingly, no members of the public attended, nevertheless, plans are firmly in place for the Fair in 2020, to be held on Saturday 27<sup>th</sup> June. A lengthy discussion was however held regarding the poor turnout and the probable implications for the continuation of the Fair in 2021 and beyond. It was agreed that members of the public need to be informed of the planned activities as soon as possible and to stress that unless a group of volunteers takes the Fair forward from June this year then it will be cancelled in 2021. The matter will be considered further at the February meeting.

*CALC Training*

Six members of the Parish Council attended the training course held in November.

*Speeding, Houghton*

An email regarding concerns over speeding on Houghton Road North has been received and responded to accordingly.

Flooding

A letter has been sent to the Environment Agency following the November meeting, with a holding response obtained. The matter subsequently progressed with a meeting of the Crosby flood group and the matter was discussed fully under public participation.

**SR 911/12/19 Administrative Matters**

**911.1 Community Plan - Action Plan**

The quarterly updated report had been circulated alongside the agenda and it was agreed that rather than discuss each issue in full, a working group would meet to take forward any necessary matters.

**Resolved** that Cllrs Nicholson, Phillips and Savory to arrange to meet to discuss issues.

CN/HP/  
CS/  
CLERK

**SR 912/12/19 Village Matters**

**912.1 Eden Gate**

It was reported that there had been no reports of anti-social behavior in the past few weeks and work was continuing to resolve the gas fire issues previously reported. Discussion was also held regarding the merits of facilitating a residents meeting to progress the various concerns being raised. Finally, it was reported that the previously mentioned fence (min 898.5/11/19 refers) had been investigated and it was clear that modifications had been made to enable access.

**Resolved** to proceed with:

- Writing to the landowner of the altered fence to alert them to the modifications
- Facilitating a meeting of Eden Gate residents along with invited stakeholders using the Parish Council Chairman as moderator; it was agreed that the Council will only act as the independent Chair at the meeting and will have no role in organising or actions resulting from it. It was suggested that the meeting be used as a vehicle for the formal creation of a proper residents committee.

CLERK  
AC/CN

**SR 913/12/19 Financial Matters**

**913.1 Payments:**

**Resolved** that the following payments be approved:

B Smith Joinery	£32.00
NEST Pension, December pension	£94.29
Sarah Kyle, December salary and reimbursements	£1,268.22
HMRC, December PAYE and NI	£222.77
Cumbria Payroll, December payroll	£18.00
Tech4Office, printing	£22.05
Crosby Parish Hall, rental November	£20.00
Wildlife Centre, rental	£40.00
CALC, training course	£170.00
Houghton in Bloom, grant	£300.00
Crosby Magazine, grant	£150.00
Houghton Village Hall, grant	£445.98
Houghton Village Hall, rental	£10.00

**TOTAL: £2,793.31**

**913.2 Noted:** balances at bank as at 30<sup>th</sup> November 2019:

Community Account	£290.09
Money Manager Account	£66,210.54
Cash Account	£3,919.45
Income to 30/11/19	£57,336.94
Expenditure to 30/11/19	£39,365.91

**913.3 Resolved** to note the receipt of £30.00 from Burnetts (land registry refund).

**913.4 Finance/Risk Group**

The notes of the Finance and Risk working group meeting held on 26 November 2019 had been circulated alongside the agenda.

**Resolved:** To receive the minutes.

**913.5 Internal Audit Report**

The report of the internal auditor was circulated prior to the meeting and considered.

**Resolved:** To approve the internal audit report. It was noted that the back-up of computer systems will be considered during the April audit.

**913.6 Budget/Precept 2020/21**

A report had been circulated alongside the agenda containing forecasted remaining income and expenditure levels for 2019/20; the proposed budget for 2020/21 and the estimated levels of financial reserves to be held on the 1st April 2021.

**Resolved:** To accept the proposed budget for 2020/21; the precept to remain at £46,500.

**SR 914/12/19 Schedule of Correspondence, Notices and Publications**

A schedule of correspondence, notices and publications received since the last meeting was noted.

**SR 915/12/19 Councillor Matters**

**Cllr Savory** noted that broken glass in the bus shelter had been reported to him however it had now been collected. He also offered to provide a summary of speedwatch statistics for 2019.

CS

**Cllr Coles** requested assistance from City Cllr Nedved in the provision of a litter bin on Eden Gate.

AC

**Exclusion of Press & Public - Part B Item**

**Resolved** that the following item be considered confidential and exclusion of members of the public or press be permitted under the Local Government Act 1972.

**SR 916/12/19 Brunstock Common**

A verbal summary of correspondence exchanged with Cumbria Pond Services was provided to members.

**Resolved** that legal advice should be sought to progress the complaint.

**SR 917/12/19 Date of Next Meeting**

**Resolved** that the next meeting of the Parish Council be held on Wednesday 15<sup>th</sup> January 2020 in the Parish Hall, Crosby-on-Eden at 7.30pm.

There being no further business, the Chairman closed the meeting at 9.08pm.