

**Minutes of a Meeting of Stanwix Rural Parish Council held on
Wednesday 15 January 2020 in the Parish Hall, Crosby-on-Eden at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, M Ellmore, D Milburn, C Savory, S Splinter and N Watson.

In Attendance: City Cllrs P Nedved and F Robson. County Cllr J Mallinson. Two members of the public. The Clerk, S Kyle.

ACTION

SR 917/01/20 Apologies for absence

Apologies were received and accepted from Cllrs A Lightfoot, H Phillips and M Sherriff. City Cllr E Mallinson also sent apologies.

SR 918/01/20 Minutes of the meeting of the Parish Council held on 11 December 2019

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 919/01/20 Requests for Dispensations

No requests for dispensations were received.

SR 920/01/20 Declarations of Interest

Cllr Nicholson declared an interest in item 925/01, his wife being the treasurer of Houghton Village Hall Committee.

Two members of the public entered the meeting at 7.32pm.

SR 921/01/20 Public Participation

Two representatives of Houghton Hall Garden Centre were in attendance to present plans to amend the layout of the garden centre, to provide additional retail space. It was explained that the basement level sales are underperforming and alternative means of using the existing footprint were therefore proposed. Proposed plans were circulated, and the two representatives were thanked for their courtesy in involving the Parish Council at this early stage. The full planning application is expected to be submitted by the end of January and will be considered at a future meeting.

Two members of the public left the meeting.

SR 922/01/20 Planning Matters

922.1 To Consider New Applications:

19/0982 The Old Vicarage, Crosby on Eden, Carlisle, CA6 4QZ - Erection of Detached Garden Room (Part Retrospective) and

19/0983 The Old Vicarage, Crosby on Eden, Carlisle, CA6 4QZ - Erection of Detached Garden Room (LBC)

A draft response had been circulated to all Cllrs via email prior to the meeting.

Resolved that the Parish Council object to the proposal in its current form. This objection may, however, be overcome through extending the use of the more sympathetic rustic facing brick to the north and east elevations, in order to soften the visual impact of the proposal within the rural environment.

19/0973 Land adjacent to Shortdale Cottage, Tarraby Lane, Tarraby, Carlisle, CA3 0JT - Proposed Landscaping of Plot Boundaries and Access Arrangements for Each Plot (Reserved Matters Application Pursuant to Outline Consent 18/0796)

A proposed response to the above, noting significant concerns over the doubling of the number of plots proposed without any new application being submitted, was being formulated

DRAFT MINUTES TO BE APPROVED AT A MEETING TO BE HELD ON 12 FEBRUARY 2020 IN HOUGHTON and would be circulated to all Cllrs for approval before submission (and subsequent ratification at the February meeting).

CN

922.2 To note Permission Notices Received

19/0831 Crosby on Eden Parish Hall, Low Crosby, Crosby on Eden, Carlisle CA6 4QN -
Renewal of Temporary Consent 14/0948 for Continued Use of Shipping Container

SR 923/01/20 Clerk's Report

A report had been circulated alongside the agenda regarding the following:

SR 882/10/19 Rickerby

No progress has yet been made with the above regarding weeding.

SR 898.4/11/19 Tribune Drive Play Area

Correspondence has been exchanged with the City Council and the matter remains ongoing.

SR 896/11/19 Linstock Track Repairs

Quotations continue to be sought for the above; the matter will be determined at the February meeting.

SK

SR 911.1/12/19 Community Plan

A working group meeting was held on Monday 13th January; feedback is to be provided at the February meeting.

SK

SR 912.1/12/19 Eden Gate (Fence)

A letter was sent to the landowner of the fence adjacent to Eden Gate to inform them of the modifications made.

SR 916/12/19 Brunstock Common

No response has yet been received to ongoing correspondence regarding the above.

Other Matters to Report:

Houghton Fair 2020

A working group meeting is to be held on Monday 3rd February at 7pm in Houghton Primary School.

Play Area Inspection Reports

Updated reports have been obtained for the Crosby and Linstock sites, as well as the Houghton goal posts. These are to be considered in due course however the pest extermination personnel have been requested to attend Linstock to control a problematic mole.

SK

The Green, Parking

It was reported that complaints had been received about cars parking too close to the junction nearby to 1 – 8 The Green, Houghton. It was confirmed that any car parking on the road should aim to do so upwards of the green telecoms box to be compliant with highways regulations.

Speedwatch

Figures for 2017, 2018 and 2019 had been circulated to all Cllrs prior to the start of the meeting.

Flooding

A further letter has been sent to the Environment Agency following the December meeting. An offer to present to the Parish Council by the EA has been deferred in preference for them to provide a copy of the modelling data and to meet jointly with all affected stakeholders, including the landowners and Crosby Flood Group.

924.1 Tree Risk Assessment

Resolved to incur expenditure of £620 on a tree risk assessment from BHA Trees.

SK

924.2 Village Hall Reports - Houghton and Crosby-on-Eden

Houghton Village Hall

Cllr Nicholson updated on matters in the absence of Cllr Lightfoot. He reported that the farmers markets continue to operate well, with the refreshments being provided by the Hall a great success. He noted that an ongoing programme of refurbishment work continues and is planned for future months.

Crosby Parish Hall

A written report had been provided, summarised by Cllr Nicholson to include:

- Concern remains over the continual fusing of the electrics, with the necessity to avoid switching on the circuit with the defibrillator as it is still throwing lights out in the main hall and front corridor. Fundraising events to undertake the re-wiring are still being explored otherwise reserves may need to be spent. An approach for financial support to County Cllr Mallinson was suggested.
- Problem noted with the front drain on New Year's Eve; investigation is to be made if the water is coming from the adjacent highways drain.
- Garden maintenance to be undertaken, possibly using the community payback team.
- Concern over decreasing committee member numbers.
- Liaison is positive with the new headteacher at Crosby primary school who has now been made a key-holder.
- Willow tree planting is being discussed for progression in the spring.
- Booking numbers remain healthy but still capacity for further bookings, especially during the day.

SK

SK

SR 925/01/20 Village Matters

925.1 Eden Gate

Cllr Coles reported:

- A vehicle has been seen driving on the waste ground en-route to the parade ground;
- Work remains ongoing to have the roads adopted, however faults continue to persist, including the incorrect placement of a lamp post above a gas main;
- Planning issues are being followed up with a planned letter to the Chief Executive at Carlisle City Council;
- Gullies outside the site are working well with rainwater following jettying, however two higher sited ones need maintenance and will be reported to Highways;
- There is still a desire to hold a resident meeting with the Council moderating, to be arranged for February.

AC

AC

SR 926/01/20 Financial Matters

926.1 Payments:

Resolved that the following payments be approved:

ICO, data protection	£35.00
NEST Pension, January pension	£94.29
Sarah Kyle, January salary and reimbursements	£1,226.12
HMRC, January PAYE and NI	£222.57
Cumbria Payroll, January payroll	£18.00
Tech4Office, printing	£18.14
Play Inspection Company, quarterly inspection	£240.00

TOTAL: £1,854.12

926.2 Noted: balances at bank as at 31st December 2019:

Community Account	£1,028.78
Money Manager Account	£62,742.10
Cash Account	£3,919.45

Income to 31/12/19	£57,398.50
Expenditure to 31/12/19	£42,127.22

926.3 Resolved to note the receipt of £8.05 from Electricity North West for wayleave.

926.4 Quarterly Monitoring Report

A report detailing income and expenditure for the period 1st April to 31st December 2019 was circulated alongside the agenda and **noted**.

SR 927/01/20 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 928/01/20 Councillor Matters

Cllr Milburn reported that complaints had been received regarding a car parking potentially dangerously on Houghton Road North and another parking within the pinch points in the centre of Houghton.

SK

Cllr Watson reported that flooding continues to be problematic on the back road from Brunstock.

SK

Cllr Coles reported that drainage problems appear to be resurfacing on Houghton Village Green, near to the affordable housing.

Cllr Nicholson reported the delisting of the Stag Inn at Crosby as a community asset. The matter will be considered fully in February.

City Cllrs F Robson and P Nedved along with County Cllr J Mallinson left the meeting at 8.15pm.

Exclusion of Press & Public - Part B Item

Resolved that the following item be considered confidential and exclusion of members of the public or press be permitted under the Local Government Act 1972.

SR 928/01/20 Grounds Maintenance Contract 2020/21

It was reported that four tender quotations had been received and had been thoroughly considered and evaluated by the Finance and Risk group for final recommendation of the preferred contractor. Cllr Coles noted that the recommended contractor may potentially be the grounds maintenance provider for Eden Gate Management Company and declared an interest if so.

Resolved to award Cluaran Landscape Services an initial twelve-month contract, renewable annually for a maximum of a further two years, at a cost of £7,460 per annum plus VAT.

SR 929/01/20 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Wednesday 12th February 2020 in the Wildlife Centre, Houghton at 7.30pm.

There being no further business, the Chairman closed the meeting at 8.22pm.